

HAMBLETON DISTRICT COUNCIL

Report To: Scrutiny Committee
28 July 2016

From: Chairman of Scrutiny Committee

Subject: **POLICY REVIEW – CIVIL PARKING ENFORCEMENT**

All Wards

1.0 SUMMARY:

1.1 The purpose of this report is to approve the project plan for the Policy Review on Civil Parking Enforcement.

2.0 BACKGROUND:

2.1 At its meeting on 9 June 2016 the Committee agreed to undertake a review on Civil Parking Enforcement.

3.0 INFORMATION AND ISSUES:

3.1 The Committee is now asked to provide details of the information it wishes to receive and issues it wishes to consider at the initial stages of this review and how it would like the review conducted.

3.2 A draft project plan is attached at Annex A.

4.0 RECOMMENDATION:

4.1 It is recommended that the Committee approves the project plan and determines information that it would like officers to report upon to the next meeting of the Committee.

COUNCILLOR STEPHEN DICKINS

Background papers: Scrutiny Committee Minutes, 9 June 2016

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SCRUTINY COMMITTEE

POLICY REVIEW – CIVIL PARKING ENFORCEMENT

TERMS OF REFERENCE:

To investigate whether the current arrangements for enforcement of Civil Parking legislation are effective; whether there are any existing issues with delivery of the service and consider options for the future delivery of the service

SCOPE

- To ascertain what the current arrangements are for delivery of the service
- To examine whether the existing delivery of the service is effective
- To identify whether there are any issues which may require further investigation
- To explore options of future delivery

OBJECTIVES

- To determine whether the existing arrangements for enforcement of Civil Parking legislation are effective and value for money
- To identify any issues arising out of the delivery of the service and explore areas for improvement
- To ascertain future options for future delivery of enforcement to be considered

WITNESSES

- Executive Director, Dave Goodwin
- Head of Service – Customer and Economy – Helen Kemp
- Appropriate representative from Scarborough Borough Council

DOCUMENTS/EVIDENCE

- Civil Parking Enforcement Agreement
- Statistics on numbers of notices served; appeals; bailiff stats

OTHER METHODS/CONSULTATION/RESEARCH

Task and Finish Groups.

OFFICER SUPPORT

Louise Hancock, Democratic Services Officer
Gary Nelson, Head of Service – Legal and Information (Monitoring Officer)

TIMESCALE

Commencing September 2016
Projected completion January 2017
Report to Cabinet February 2017